

North Carolina Division of Public Health
Administrative and Financial Support Unit
Local Technical Assistance and Training Branch

Public Health Administrative and
Financial Consultant Newsletter

Summer 2020

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Greetings,

We would like to thank you for your unwavering work in Public Health during COVID-19.

As we continue to move forward our focus continues toward ensuring the safety and care of our communities and the public. There have been many changes and updates in the last few months, such as new agreement addenda, new billing procedures, new clinical procedures, changes in Medicaid coverage and guidance.

Although, we are still unable to meet face to face with you at your agency at this time, we would like to let you know that you are not alone, and we are still here as a resource.

Do not hesitate to contact us with any questions or concerns.

Please continue to stay strong and safe.

Please welcome Angela (Angel) Callicutt, BSN, RN, CCM to our team. She is the Public Health Nursing and Administrative Field Staff Supervisor position in the Local Technical Assistance & Training Branch, NC Division of Public Health. Angel has worked in Public Health since 1994 in local and state settings. She has experience in numerous local health department programs including enhanced role service delivery for child health, communicable disease, adult health, and BCCCP in addition to providing developmental evaluation for NC Early Intervention. We are pleased to have Angel as part of our Team!

You may have recently noticed the change in titles of the Administrative Consultants with the Local Technical and Training Branch. The new title is Public Health Administrative and Financial Consultant. This better captures our role in the financial consultation of this unit, such as assistance with Agreement Addenda, Aid to County and Billing.

You will also find that the Local Technical and Training Branch, consists of two units, Public Health Nursing & Professional Development Unit (PHNPDU), and the Administrative Financial Support Unit (AFSU).



The right service to the right people at the right time in the right amount

The Health Check Program Guide was revised and released May 2020. Please make sure that you are using the most current guidance provided.

https://files.nc.gov/ncdma/documents/Providers/Programs_Services/EPSTD/Program-Guide-2020.pdf

The Coding and Billing Guidance Document (CBGD), Version 15 was released March 2020 and is located on the NCDPH for LHD website:

<https://publichealth.nc.gov/lhd/index.htm>

Due to the COVID-19 Pandemic, **the routine updating of the CBGD has been postponed.**

In the interim, please continue to reference Version 15 of the CBGD for general coding and billing needs.

Medicaid Special Bulletins are being posted quickly the AFSU has developed a COVID-19 Billing Quick Guide available for use This guide is located on the NCDPH for LHD website in the COVID-19 section.

These documents are updated on a regular basis as information becomes available.

The information within the COVID-19 Quick Guide is specific to Local Health Departments.

The Nurse Consultants of PHNPDU have made available a **Telehealth Medical Services COVID-19 Policy and Procedure Template**. This template is located on NCDPH for LHD website in the COVID-19 section.

This template can be used as a foundation to assist in developing your agency's policy for telehealth. We anticipate that telehealth will be a regular part of your services post-COVID-19.

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<https://publichealth.nc.gov/lhd/index.htm>