

ICD-10 Implementation Team Meeting Agenda

December 17, 2012

11:00am - 12:30pm

DPH Computer Training Room, 5605 Six Forks Rd, Raleigh, NC (Building 3, 2nd Floor)

Conference number: 1-888-363-4734; Access Code: 2142113#

<https://dhhs.ncgovconnect.com/icd10/>

Attendees (☑ = present; ☐ = absent)

<input checked="" type="checkbox"/> Sarah Brooks (Facilitator) - DPH	<input type="checkbox"/> Gay Welsh – DPH
<input type="checkbox"/> Adriane Eaton – Stokes Family Health Center	<input type="checkbox"/> Joy Reed – DPH
<input type="checkbox"/> Alice Salmons Mitchell – Yadkin Co LHD	<input type="checkbox"/> Kaye Hall – Warren Co LHD (Resigned from Team)
<input checked="" type="checkbox"/> Ann Moore – DPH	<input type="checkbox"/> Lana Deyneka - DPH
<input type="checkbox"/> Betty Hawkins – Stokes Family Health Center	<input checked="" type="checkbox"/> Lisa Hamilton – Mecklenburg Co LHD
<input checked="" type="checkbox"/> Bob Martin – DPH	<input type="checkbox"/> Lynn Conner – DPH
<input type="checkbox"/> Brenda Dunn - DPH	<input checked="" type="checkbox"/> Marcia Mandel – Raleigh CDSA
<input type="checkbox"/> Candy Tharrington – Franklin Co LHD	<input type="checkbox"/> Marcia Robinson – Durham Co LHD
<input checked="" type="checkbox"/> Carla Morgan – Jackson Co LHD	<input type="checkbox"/> Missy Johnson – Franklin Co LHD
<input type="checkbox"/> Carol Tyson – DPH	<input type="checkbox"/> Pamela Serrell Cochran – DPH
<input checked="" type="checkbox"/> Diane Keener – Macon Co LHD	<input type="checkbox"/> Roy Gilbert – Office of Rural Health & Community Care
<input type="checkbox"/> Donna Sawyer – Albemarle Region Health Services	<input type="checkbox"/> Sandra Cox – Craven Co LHD
<input type="checkbox"/> Dorothy McNeil – Cumberland Co LHD	<input type="checkbox"/> Sharon Artis - DPH
<input checked="" type="checkbox"/> Doug Busch - DPH	<input checked="" type="checkbox"/> Susan Little - DPH
<input checked="" type="checkbox"/> Eleanor Howell – DPH	<input type="checkbox"/> Sylvia Gentry – Stokes Family Health Center
<input checked="" type="checkbox"/> Ellen Shope – DPH	<input type="checkbox"/> Taryn Edwards - DPH
<input checked="" type="checkbox"/> Frances Taylor – DPH	<input type="checkbox"/> Tony Ivosic - DPH

Item	Agenda Items	Presenter	Decisions / Action Items	Questions / Comments
1	Project Schedule	Sarah Brooks	Sarah will send Implementation Team members the updated project schedule each month.	<p>Deliverables highlighted in pink are complete. Deliverables in progress will have check marks in the first column.</p> <p>Items behind schedule (highlighted in red):</p> <ul style="list-style-type: none"> Revision of “Introduction to ICD-10-CM” training slides and Webinar to reflect new compliance deadline of 10/1/14 Development of Business Impact Assessment training Development of Clinical Documentation Assessment training Approval of WBS 3.3, Clinical Documentation Assessment

ICD-10 Implementation Team Meeting Agenda

Item	Agenda Items	Presenter	Decisions / Action Items	Questions / Comments
				 Re-Baselined updated 12-12-12.xls Sarah noted that she had to cut back on her hours during November and early December (because of State Retirement requirements) but she is now back to working 2-3 days/week. Development of training materials will be her primary focus in January, February and March. Training for local agency Implementation Team members will occur in April and May. The computer training room has already been reserved for training and local contacts will receive information about the training in January.
2	Clinical Documentation Assessment	Sarah Brooks	<ul style="list-style-type: none"> • Implementation Team members will send Sarah any feedback related to any of the attached documents before January 2nd. • Marcia Mandel will ask Virginia Schreiner to review the CDSA Worksheet for Clinical Documentation Assessments to ensure that her recommended changes have been incorporated. Doug Busch was also requested to review the worksheet. Any changes need to be submitted to Sarah before Jan. 2nd. • Sarah will send Pilot site managers copies of the summary of findings and recommendations in January. • Sarah will send the Clinical Documentation Assessment and Business Impact Assessment deliverables to the ICD-10 contacts in January. • Sarah has e-mailed Taryn Edwards to verify that that ICD-10-CM is in the My Avatar product. If so, Sarah has requested that Taryn provide a review of the functionality related to ICD-10-CM. • Sarah will revise the recommendation for LHD's Item 3 on the Summary of Findings. • Sarah will address any recommendations related to including the ICD-10 code number in 	<p>WBS 3.3 has been updated with significant changes made to the document based on pilot findings and recommendations. Attached is WBS 3.3 (with changes tracked and a clean version for easier review) Also attached are the worksheets that are displayed in WBS 3.3 as Appendix B and C.</p> <div style="display: flex; justify-content: space-around; align-items: flex-end;"> <div style="text-align: center;">  WBS 3 3 v1 6.doc </div> <div style="text-align: center;">  WBS 3 3 v1.6 changes tracked.doc </div> <div style="text-align: center;">  Worksheet for CDSAs v1.doc </div> <div style="text-align: center;">  Worksheet for LHDs_RH v1.doc </div> </div> <p>Attached are the results of the Pilot Questionnaires. Many of the changes made in WBS 3.3 were based on the Pilot Questionnaire.</p> <div style="display: flex; justify-content: space-around; align-items: flex-end;"> <div style="text-align: center;">  Pilot Questionnaire - Raleigh CDSA - Pilot LHD_OCME Results.d </div> <div style="text-align: center;">  Questionnaire.doc </div> </div> <p>Attached is a summary of findings from the pilots. All reviewers are requested to review the summary and discuss recommended changes during the meeting.</p> <div style="text-align: center; margin-bottom: 10px;">  Summary of Findings-CDA pilots.d </div> <p>Several points/recommendations were made related to the Summary of Findings:</p> <ol style="list-style-type: none"> 1. A team member noted that ICD-10 was already in My Avatar. Sarah will confirm this and request a demo so she will understand the functionality. 2. Under Item 3 of the LHD recommendations, Frances Taylor noted that local staff were told many years ago not to include billing related documentation (such as encounter forms) in the client record. Ellen Shope noted that the recommendation needs to emphasize that documentation must support the diagnosis. 3. Attached is the revised Summary of Findings document

ICD-10 Implementation Team Meeting Agenda

Item	Agenda Items	Presenter	Decisions / Action Items	Questions / Comments
			<p>the client record under Best Practices.</p> <ul style="list-style-type: none"> LHD Team members were requested to review the LHD Summary of Findings – Item 4 and notify Sarah if there are questions or disagreements related to these recommendations. 	<div style="text-align: center;">  <p>Summary of Findings-CDA pilots v:</p> </div> <p>Lisa Hamilton stated she would like to participate in the Clinical Documentation Assessment. Sarah noted that the pilots have been completed but if Lisa wants to do an assessment internally, she is encouraged to contact Gay Welsh to assist with the review.</p>
3	Meeting with OMMISS ICD-10 Implementation Team	Sarah Brooks	Implementation Team members are encouraged to submit any questions related to ICD-10-CM and Medicaid to Sarah and she will work with OMMISS to ensure the questions are addressed.	<p>A meeting with the OMMISS Implementation Team was held on 10/10/12. Items in bold black are Sarah's understanding of OMMISS's responses. Items in bold blue are clarifying statements from OMMISS:</p> <ol style="list-style-type: none"> Opportunities/plans for testing with DPH prior to implementation – All providers will have an opportunity to test during the summer of 2014 Recommend OMMISS participate in testing project being coordinated by NCHICA ICD-10 Task Force members – NCHICA has been informed that OMMISS will not be able to participate in the testing project since NCTracks has not implemented. Issue 35 - Question raised during the 1/24/12 Implementation Training - Will new Series of Codes be developed to use with CPT codes similar to those that exist today with ICD-9? – More information/examples are needed. <p><i>DPH Follow-Up:</i> The question should have been, "<u>What is the process and timeline for modifying the Medicaid Clinical Coverage Policies and inclusion of those policies in NC Tracks?</u>" Below are some examples of the current policies wherein you will see that the policies contain procedure codes and associated ICD-9-CM codes that are acceptable in order for public health providers to receive payment.</p> <p>Home Visit for Newborn Care and Assessment: http://www.ncdhhs.gov/dma/mp/1m4.pdf - page 7</p> <p>Home Visit for Postnatal Assessment and Follow-up Care: http://www.ncdhhs.gov/dma/mp/1m5.pdf - page 7</p> <p>Maternal Care Skilled Nurse Home Visit: http://www.ncdhhs.gov/dma/mp/1m6.pdf - page 6</p> <p>Refugee Health Assessments Provided in Health Departments: http://www.ncdhhs.gov/dma/mp/1d1.pdf - page 7</p> <p>Obstetrics: http://www.ncdhhs.gov/dma/mp/1E5.pdf - page 24</p> <p>Psychological Services in Health Departments and School-Based Health Centers Sponsored by Health Departments to the under-21 Population: http://www.ncdhhs.gov/dma/mp/8i.pdf - page 8</p> <p>Outpatient Specialized Therapies: http://www.ncdhhs.gov/dma/mp/8f.pdf - page 28</p> <p>Health Check: http://www.ncdhhs.gov/dma/healthcheck/FINAL_Health_Check_Billing_Guide.pdf - page 47 & 48</p> <p>In addition, <u>DPH specifically needs guidance related to the new DMA policy requiring "global billing" for maternity care since it is not possible to do that and</u></p>

ICD-10 Implementation Team Meeting Agenda

Item	Agenda Items	Presenter	Decisions / Action Items	Questions / Comments
				<p>also use the correct coding conventions under ICD-10-CM as noted below: The ICD-10-CM coding guidelines require that an integer be included in the diagnosis code to indicate the trimester for which the <u>visit</u> is being billed.</p> <ul style="list-style-type: none"> • 1st trimester: less than 14 weeks 0 days • 2nd trimester: 14 weeks 0 days to less than 28 weeks 0 days • 3rd trimester: 28 weeks 0 days until delivery <p>OMMISS Response: OMMISS and CSC is working with the Divisions on revising policies and business rules for ICD-10 there is not a posting timeframe yet. We will use your list below as interest in these policies for future reference and opportunities.</p> <p>4. How will OMMISS address the use of non-specific codes (e.g., Otitis Media, ear(s) unspecified)? OMMISS will follow the CMS guidelines and will require submission of specific codes. It was recommended that they address this in future publications. OMMISS agreed to include in future external stakeholder communications.</p> <p>5. OMMISS is working on their mapping between ICD-9-CM and ICD-10-CM. They are using GEMs as the basis and then building on that. They will share their mapping with DPH when complete. OMMISS did not agree to share detailed maps. OMMISS is exploring options for sharing an Enterprise Map/GEM like map with external stakeholders. Future articles would communication information.</p> <p>6. OMMISS is interested in discussing Prior Approvals for the CDSAs. What is the current process? OMMISS was interested in possibly working with the CDSAs on external testing in the future – Melissa and Lori work with Linda Rascoe and Richard Moore on NCTracks, ICD-10, as well as other items.</p> <p><i>DPH Follow-Up:</i> CDSA Prior Approvals have been addressed in the build out of the NC Tracks system, which Richard Moore has managed. Richard has included DPH and POMCS staff in several of the discussions related to this build. Currently, Linda Rascoe, who is Division Program Executive for OMMISS in the Division of Public Health, is the contact for any questions related to DPH programs regarding the OMMISS NC Tracks system implementation. Her contact information is 919-707-5091 (Office); and email linda.rascoe@dhhs.nc.gov. Linda can coordinate communications with program staff from the DPH Early Intervention (EI) Branch as needed. Doug Busch, with the EI Quality Improvement Unit is an appropriate person to copy on email communications to Linda Rascoe regarding OMMISS if specific program information or procedures are needed. His e-mail address is Doug.Busch@dhhs.nc.gov.</p>
4	Clearinghouse/Billing Service Readiness Assessment	Sarah Brooks	<ul style="list-style-type: none"> • Implementation Team members are requested to submit any proposed changes/additions by Jan. 2nd • Sarah will post questionnaire to website in January 	<p>Vendor Readiness Questionnaire has been modified for Clearinghouses/Billing Services. Please review attached draft.</p> <div style="text-align: center;">  <p>NC DPH Clearinghouse_Billing</p> </div>

ICD-10 Implementation Team Meeting Agenda

Item	Agenda Items	Presenter	Decisions / Action Items	Questions / Comments
5	Issues Log	Sarah Brooks	Team members should send any new issues or risks or updates to existing issues and risks to Sarah	<p>Updated Issue Log/Risk Matrix attached. Issues 35 and 36 have been added. Any new issues?? Any new risks??</p>  <p>Issues_Risks Logs 11-14-12.xls</p>
6	Future Meeting Dates	Sarah Brooks	<p>Please update your calendars with meeting date changes</p> <p>Sarah will notify Implementation Team members in mid-January if the January meeting will be cancelled</p>	<p>Due to conference room scheduling conflicts, the April meeting will be held Monday, April 22nd (4th Monday) rather than April 15th.</p> <p>Next month's meeting is delayed one week due to the Martin Luther King Holiday – date and time are noted below.</p> <p>Sarah noted that there may not be a need for meetings in January or February since she will be working primarily on training materials. However, Sarah would like to send updated training materials to Implementation Team members for feedback as they are completed.</p>
7	Other	All	Sarah has removed Kaye from the Implementation Team contact spreadsheet. Kaye will remain on the ICD-10 contact list.	Kaye Hall, RN, Warren County LHD has resigned from the Implementation Team since she has changed to a flex schedule and would miss many of the Team meetings.
8	Adjourn	All		The meeting adjourned at Noon.
Next Meeting Date: Monday, January 28, 2012, 11:00am – 12:30pm; Computer Training Room (Bldg 3, 2nd Floor) and Webinar Access				