

ICD-10 Implementation Team Meeting Minutes

March 18, 2013

11:00am - 12:30pm

DPH Computer Training Room, 5605 Six Forks Rd, Raleigh, NC (Building 3, 2nd Floor)

Conference number: 1-888-363-4734; Access Code: 2142113#

<https://dhhs.ncgovconnect.com/icd10/>

Attendees (☑ = present; ☐ = absent)

<input checked="" type="checkbox"/> Sarah Brooks (Facilitator) - DPH	<input type="checkbox"/> Joy Reed – DPH
<input type="checkbox"/> Adriane Eaton – Stokes Family Health Center	<input type="checkbox"/> Lana Deyneka - DPH
<input type="checkbox"/> Alice Salmons Mitchell – Yadkin Co LHD	<input checked="" type="checkbox"/> Lisa Hamilton – Mecklenburg Co LHD
<input checked="" type="checkbox"/> Ann Moore – DPH	<input checked="" type="checkbox"/> Lisa Perry – Franklin County
<input type="checkbox"/> Betty Hawkins – Stokes Family Health Center	<input type="checkbox"/> Lynn Conner – DPH
<input checked="" type="checkbox"/> Bob Martin – DPH	<input checked="" type="checkbox"/> Marcia Mandel – Raleigh CDSA
<input checked="" type="checkbox"/> Brenda Dunn - DPH	<input type="checkbox"/> Marcia Robinson – Durham Co LHD
<input checked="" type="checkbox"/> Candy Tharrington – Franklin Co LHD	<input type="checkbox"/> Missy Johnson – Franklin Co LHD
<input type="checkbox"/> Carla Morgan – Jackson Co LHD	<input checked="" type="checkbox"/> Pamela Serrell Cochran – DPH
<input type="checkbox"/> Carol Tyson – DPH	<input checked="" type="checkbox"/> Quidi Wang – DPH (EI Branch)
<input type="checkbox"/> Diane Keener – Macon Co LHD	<input type="checkbox"/> Roy Gilbert – Office of Rural Health & Community Care
<input type="checkbox"/> Donna Sawyer – Albemarle Region Health Services	<input type="checkbox"/> Sandra Cox – Craven Co LHD
<input checked="" type="checkbox"/> Ann Henderson for Dorothy McNeil – Cumberland Co LHD	<input checked="" type="checkbox"/> Sharon Artis - DPH
<input checked="" type="checkbox"/> Eleanor Howell – DPH	<input checked="" type="checkbox"/> Susan Little - DPH
<input checked="" type="checkbox"/> Ellen Shope – DPH	<input type="checkbox"/> Sylvia Gentry – Stokes Family Health Center
<input checked="" type="checkbox"/> Frances Taylor – DPH	<input checked="" type="checkbox"/> Taryn Edwards - DPH
<input type="checkbox"/> Gay Welsh – DPH	<input type="checkbox"/> Tony Ivosic - DPH

Item	Agenda Items	Presenter	Decisions / Action Items	Questions / Comments
1	Project Schedule	Sarah Brooks	<p>Sarah will send Implementation Team members the updated project schedule each month.</p> <p>The Implementation Team approved the Vendor Software ICD-10-CM Readiness Assessment tool to be used for the System Readiness Tool so this task will be designated as completed on the Project Schedule. No further action required.</p>	<p>Deliverables highlighted in pink are complete. Deliverables in progress will have check marks in the first column.</p> <p>Items behind schedule (highlighted in red): None</p> <p> ICD-10 Project Schedule by Tasks Re</p> <p>Task 3.6-1a – System Readiness Tools: Recommend that Vendor Software ICD-10-CM Readiness Assessment approved at the December Implementation Team Meeting be used for this task (http://ncpublichealth.info/lhd/icd10/deliverables.htm)</p>

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2	Encounter Form Samples	Sarah Brooks	Candy Tharrington, Ann Henderson and Lisa Hamilton will send Sarah the encounter forms currently used by their agencies. Sarah will at least try to determine the code(s) that are needed based on the current diagnoses listed on the encounter forms. This activity will not take place until after the CDSA training materials are developed in June/July.	Establish workgroup(s) for development of Encounter form samples. Team members noted that it is difficult to develop sample Encounter forms without policy guidance from Medicaid.
3	ICD-10-CM Training	Sarah Brooks	<ol style="list-style-type: none"> 1. Sarah will ask participants to submit feedback related to the training so the 2014 training can be further improved to meet local agency needs. 2. Taryn Edward, Brenda Dunn, Frances Taylor and Susan Little will function as a short-term subcommittee to work with Sarah to identify the type of specialty training categories and identify the chapters that may be relevant for the different specialty areas. Sarah will convene the sub-committee in May. 3. Lisa Hamilton will send Sarah information related to Family Planning Waiver (Done). Sarah will review the materials and modify the response. She will review the entire Summary to see if there are other modifications that may be needed. 	<ol style="list-style-type: none"> 1. Status of local agency team member training occurring in April and May. Sarah noted that a total of 323 local agency implementation team participants are scheduled for the 7 two-day coding training sessions and 319 participants are scheduled for the 7 three-hour assessment training sessions. 2. Determine best approach to determine content for program-based training to be used for staff members who need specialty training. For example, what chapters need to be covered for Child Health, Maternal Health, Family Planning, etc. 3. Joy Reed questioned the response to Question 4c in the "Summary of Findings – Clinical Documentation Assessment Pilots" (attached). Upon further review, Sarah thinks her response needs to be modified but requested assistance from Implementation Team members. Team members confirmed that a complete physical exam is done for the initial FP exam and tests for Chlamydia, GC and HIV are done as part of the exam if indicated according to the client's age, history and symptoms. Team members agreed that if these tests are done, the appropriate ICD-10-CM screening codes for these tests should be coded. <div style="text-align: center;">  Summary of Findings-CDA pilots v: </div>
4	ICD-10-CM Testing	Sarah Brooks	<ol style="list-style-type: none"> 1. Sarah will continue to monitor the pilots and deliverables that result from the pilots including test cases, testing process, etc. 2. This will be tabled until the next Implementation Team meeting. 	<ol style="list-style-type: none"> 1. CMS/WEDI and NCHICA pilots (http://3mhealthinformation.wordpress.com/2013/03/11/industry-accelerating-efforts-toward-icd-10-transition/) 2. Will work with HIS team for Medicaid and Clearinghouse testing but what is project responsibility in relation to batch agencies?
5	Issues Log	Sarah Brooks	<p>Team members should send any new issues or risks or updates to existing issues and risks to Sarah.</p> <p>Bob Martin and Quidi Wang will review Issue 32 and notify Sarah of any updates. Bob noted that he is working on some of the POMCS issues at the current time.</p>	<p>Updated Issue Log/Risk Matrix attached. Any updates to Issues 30-32? Any new issues?? Any new risks??</p> <div style="text-align: center;">  Project Issues_Risks Log 3-11-13.xls.xlsx </div>

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			<p>Lisa Hamilton, Candy Tharrington and Frances Taylor will look at Issues 30 and 31 to assess if these issues are still relevant and if they are aware of any updates. (Frances Taylor response as of 3/18/13: I reviewed items 30-32 on the issues log. I don't have any updated information about these particular items; however, they do remain to be issues for which we will need answers.)</p>	
6	Other	All		
7	Adjourn	All		<p>Meeting adjourned at 11:45am. Sarah will notify members in advance if the April and/or May meetings are cancelled.</p>
<p style="text-align: center;">Next Meeting Date: Monday, April 22, 2013 11:00am – 12:30pm; Computer Training Room (Bldg 3, 2nd Floor) and Webinar Access</p>				