

ICD-10 Implementation Team – Training Work Group Minutes

January 4, 2012
11:30am – 12:30pm

Conference number: **1-888-363-4734**; Access Code: **2142113#**

<https://dhhs.ncgovconnect.com/icd10/>

Attendees (☑ = present; ■ = absent)

<input checked="" type="checkbox"/> Sarah Brooks (Facilitator) - DPH	<input checked="" type="checkbox"/> Frances Taylor – DPH
<input checked="" type="checkbox"/> Dot McNeil – Cumberland Co LHD	<input type="checkbox"/> Gay Welsh – DPH
<input type="checkbox"/> Lisa Hamilton – Mecklenburg Co LHD	<input checked="" type="checkbox"/> Taryn Edwards – DPH

Item	Agenda Items	Presenter	Decisions / Action Items	Questions / Comments
1	Review of Slide Presentation for Implementation Planning Training	Sarah Brooks	<ul style="list-style-type: none"> • LHD slides approved. • Sarah is working on the DPH and CDSA slides and those will be approved by persons specified by the Implementation Team. The Training Work Group will not need to review those slides. • Taryn will present the slides currently designated for Dot on 1/24 since Dot has a schedule conflict. 	<ul style="list-style-type: none"> • Welcome Taryn Edwards to Work Group. • Training Work Group to provide final approval of slides.
2	Education Matrix Review	Sarah Brooks	Dot will contact Taryn about meeting to begin work on the Education Matrix prior to the first training session on Jan 24 th .	Can Dot and Taryn work on their assignment prior to first LHD training? As they get into it, there may be feedback they want to ask of participants or perhaps share a draft matrix.
3	ICD-10 Training – Follow Up from November meeting	Sarah Brooks	<ul style="list-style-type: none"> • Sarah met with Joy and the following decisions were made: <ul style="list-style-type: none"> ○ DPH Project will develop training program for local agency and DPH staff ○ Taryn Edwards will go through AHIMA ICD-10-CM Academy in mid June 2012 and will validate training materials • Training materials should be completed by Fall 2012 and training offered to a few select staff from each agency so they can conduct the Clinical Documentation Assessments. • Training for other staff will be scheduled April – June 2013. 	<ul style="list-style-type: none"> • Sarah has purchased <i>Detailed Instruction for Appropriate ICD-10-CM Coding – An educational guide to the structure, conventions, and guidelines of ICD-10-CM coding</i>. Sarah and Taryn will go through the book and begin developing training materials after the code books are received (PO has been cut but delivery scheduled for mid February) • What is the timeline needed for training minimal agency/DPH staff so they can perform Clinical Documentation Assessments?
4	Other	All		None
Next Meeting Date: TBD				